

**KOREAN WAR VETERANS ASSOCIATION, INC.  
STANDARD PROCEDURE MANUAL (SPM-005 R008)**

Bylaw Committee Revisions Approved July 26, 2016

**SPM FORM 4.7-3  
Chapter Election Report to KWVA Membership Office**

- (A) Chapter election results
- (B) Other officer status changes
- (C) If a department exists, notify the department with a copy of this Election Report.

Position	Member No.	Name	Telephone Number	Email Address
President or Commander				
First Vice President or Commander				
Second Vice Pres. or Commander				
Secretary				
Treasurer				
Director				
Director				
Director				
Director				
Director				
Director				
Director				
Director				
Director				
Director				
Director				
Other				

Chapter Number (CID): \_\_\_\_\_ Election Term: \_\_\_\_ 1 yr \_\_\_\_ 2 yr

Time, day, location and address of chapter meetings:

\_\_\_\_\_

Chapter Mailing Address: \_\_\_\_\_ Email: \_\_\_\_\_

“I hereby certify that the above elected Officers are Regular Members in Good Standing of the KWVA, Inc., as well as their chapter.”

Chapter Secretary \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Date of Election: \_\_\_\_\_